

# **SAMARITAN**

## **NO SHOW/CANCELLATION POLICY**

**EFFECTIVE OCTOBER 1<sup>ST</sup>, 2022**

Samaritan has instituted a cancellation/no show policy. A cancellation made less than 24 hours' notice significantly reduces our ability to make the appointment available for another client in need. To remain consistent to Samaritan's mission, we have established the following policy:

1. Please, provide our office with a 24-hour cancellation notice. A message can be left on the voice mail.
2. A "No Show", "No Call" or missed appointment, without proper 24-hour notification, will be assessed a \$25 fee. This fee is not billable to your insurance.
3. Repeated missed appointments will result in a discharge from Samaritan services.

If you have any questions regarding this policy, please let our staff know and we will be glad to clarify any questions.

---

Client Signature

---

Date